

## ANNEXURE TO PROXY FORM

Dear Security Holders,






### ELECTRONIC LODGEMENT OF PROXY FORM FOR GENERAL MEETING

We are pleased to inform that security holders can have the option to lodge their proxy forms by electronic means through our system, TIIH Online (“e-proxy form”).

TIIH Online is a web-based facility that provides an online platform for security holders (*individuals only*) to perform lodgement of document/form electronically which includes proxy form in paperless form (“e-lodgement”). Once you have successfully lodged your e-proxy form, you are no longer required to complete and lodge the physical proxy form to the company or Tricor office.










To assist you on how to engage with e-lodgement of proxy form, kindly read and follow the guidance notes which are detailed below:

#### **1. Sign up as user of TIIH Online**

-  Using your computer, access our website at <https://tiih.online/>
-  Sign up as a user by completing the registration form. Registration is free.
-  Upload a softcopy of your MyKad (front and back) or your passport.
-  Administrator will approve your registration within one working day and notify you via email.
-  Activate your account by re-setting your password.

- Notes:**
- (i) *If you are already a user of TIIH Online, you are not required to sign up again.*
  - (ii) *An email address is allowed to be used once to register as a new user account, and the same email cannot be used to register another user account.*
  - (iii) *At this juncture, only individual security holders are offered to register as user and participate in e-lodgement.*

#### **2. Proceed with e-lodgement of proxy form**

-  After the release of the Notice of AGM by the Company, login with your user name (i.e. e-mail address) and password.
-  Select the corporate event: “**Lodgement of Proxy Form.**”
-  Read and agree to the Terms & Conditions and confirm the Declaration.
-  Insert the CDS account number and indicate the number of securities for your proxy(s) to vote on your behalf.
-  Appoint your proxy(s) or chairman and insert the required details of your proxy(s).
-  Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.
-  Review & confirm your proxy(s) appointment.
-  Proceed to pay handling fee of RM5 for each CDS account through the online FPX payment gateway.
-  Print payment receipt and e-proxy form for your record.

### Our Contact

Should you need further clarification on the e-lodgement of proxy form, you can contact us at the following. Thank you.

Tricor Investor & Issuing House Services Sdn Bhd  
Unit 32-01, Level 32, Tower A, Vertical Business Suite,  
Avenue 3, Bangsar South, No. 8, Jalan Kerinchi,  
59200 Kuala Lumpur, Malaysia

Telephone No: 03-27839299  
Fax No: 03-27839222  
E-mail: [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)